



GRANT APPLICATION GUIDELINES 2017

MENTAL HEALTH GRANTS

General Information

The mission of Coastal Community Foundation is to improve the quality of life in the North Coastal communities by directing philanthropic efforts toward community needs. The Foundation provides funding for services and programs provided in Carmel Valley, Del Mar, Solana Beach, Encinitas, Carlsbad, Oceanside and the areas included in these coastal communities.

Coastal Community Foundation makes grants to community organizations defined as tax-exempt, section 501(c)(3) of the Internal Revenue Code. The Grant Committee reviews all grant applications and makes recommendations to the Board of Directors. All grants are approved by the Board of Directors.

Application Deadline and Submission: May 12, 2017

- 1) Grant packets must be submitted **electronically**.
- 2) When completing the application please save the application on your computer and **rename the document with your organization's name in document file name and save the document** (example: ABC Organization Project). Then complete the application

Eligibility Requirements- (must meet first 3 requirements)

- Grants are awarded for new or established programs that address mental health needs in the **North Coastal communities**.
- Program or project must be **early intervention mental health services/ programs OR mental health counseling for youth (21 years of age and under)**
- Grants range from \$2,500 - \$6,000. No larger requests will be considered.
- Preference is given to organizations with annual budgets under \$5 million that meet above requirements.

The Foundation does not make grants for fund raising events, endowment campaigns, travel, religious or political advocacy, or for programs and services outside of the Foundation's geographic area.

Application packet checklist and required documentation:

- Completed application form** (available on the Foundation's website). *If you are currently using an Apple product such as an Ipad or a Mac computer, you will need the most current download of Adobe Reader. The form will not be usable if you utilize Preview to fill out the application. Please make sure you save the Mental Health application to your Mac computer or Apple device before you complete it.*
- Project Budget** The budget is the last section on the application.
- Current financial statements as one separate attachment** 1) Balance Sheet and 2) Profit and Loss statement
- Email the application as one document and the required financial statements as a second document to: grants@coastalfoundation.org**
- Federal Tax Exempt Letter** If you have not submitted proposals to CCF during the past two years, scan and email a copy of your IRS 501(c)(3) federal tax exempt letter.

Please contact the Foundation at (760)942-9245 or info@coastalfoundation.org for additional information.