



A fund of Coastal Community Foundation

Grant Guidelines

Mission Statement

*The mission of the **Encinitas Fund** is to address local needs and to encourage philanthropy today for the benefit of Encinitas and all of its communities.*

The fund is part of Coastal Community Foundation which has been serving the North Coast for over 31 years. *The mission of the Foundation is to enhance the quality of life in the San Diego North Coastal area by directing philanthropic efforts towards community needs.*

Grant Committee

The Encinitas Fund Grant Committee provides sufficient oversight to ensure that grants are distributed for charitable purposes and are administered in accordance with established standards and best practices.

Grantmaking Guidelines

Grant funds may be requested for new activities, to expand current programs, to make them more effective or to improve organizational efficiency in delivering services. Nonprofits may have offices located outside of Encinitas but the services or programs must be provided in Encinitas communities. Preference will be given to organizations with budgets less than \$3 million.

The Encinitas Fund does not make grants to individuals, for fund raising events, endowment campaigns, travel, religious or political advocacy, or for programs and services outside of Encinitas.

Grant Range: \$2,500 – \$5,000

Application checklist:

- A completed **application with the project budget** (<http://coastalfoundation.org/programs/Encinitas-fund/>).
- When completing the application please **rename the document with your organization's name in document file name** (example: ABC Organization or Project X).
- Current year's recent financial statements** (profit and loss and balance sheet) attached as a separate document.
- Federal Tax Exempt Letter** If you have not submitted proposals to CCF during the past two years, scan and email a copy of your IRS 501(c)(3) federal tax exempt letter to info@coastalfoundation.org
- Grant packets must be submitted **electronically by the deadline of Wednesday July 31, 2019**. Email the application (one document) and the required financial statements (second document) to: grants@coastalfoundation.org.

Questions: Contact Coastal Community Foundation at (760)942-9245 or sharon@coastalfoundation.org